

Appendix A
Youth Service Volunteer Affidavit

District 5130 is committed to creating and maintaining the safest possible environment for all participants in Rotary activities. It is the duty of all Rotarians, Rotarians' spouses, partners, and any other volunteers to safeguard to the best of their ability the welfare of and to prevent the physical, sexual, or emotional abuse of children and young people with whom they come into contact.

PERSONAL INFORMATION

Name: _____

Address: _____

City: _____ Zip: _____

Home Phone: _____ Email: _____

Business Phone: _____ Fax: _____

How long at this address? ____ (If less than five years, please list prior residence(s) on the back of this sheet.)

Are you a member of a Rotary club? Yes ___ No ___

If yes, please give club name and year joined: _____

Position Applied for: _____

Have you held a Youth Services position in the past? Yes _____ No _____

If yes, what position and when? _____

EMPLOYMENT HISTORY (5 years – please attach additional sheets, if necessary)

Current Employer: _____

Address/City/State/Zip: _____

Telephone: _____ Position: _____

How long with this company? ____ Supervisor's Name: _____

Previous Employer: _____

Address/City/State/Zip: _____

Telephone: _____ Position: _____

How long with this company? ____ Supervisor's Name: _____

VOLUNTEER HISTORY WITH YOUTH (5 years – please attach additional sheets, if necessary)

Organization Name: _____

Address/City/State/Zip: _____

Telephone: _____ Position: _____

Dates Held: _____ Director's Name: _____

Previous Organization: _____

Address/City/State/Zip: _____

Telephone: _____ Position: _____

Dates Held: _____ Director's Name: _____

PERSONAL REFERENCES (not relatives and not more than one former or current Rotarian)

Name: _____

Address/City/State/Zip: _____

Telephone: _____ Relationship: _____

Name: _____

Address/City/State/Zip: _____

Telephone: _____ Relationship: _____

Name: _____

Address/City/State/Zip: _____

Telephone: _____ Relationship: _____

QUALIFICATIONS AND TRAINING (relevant for this position)

CRIMINAL HISTORY

1. Have you ever been arrested, convicted of or plead guilty to any crime(s)? ___yes ___ no
2. Have you ever been subject to any court order involving any sexual, physical or verbal abuse including but not limited to any domestic violence or civil harassment injunction or protective order? ___yes ___ no

If yes, describe in full. Also indicate dates(s) of crime(s) and in which country and state each took place. (Attach a separate sheet if needed)

WAIVER/CONSENT/RELEASE

I certify that all of the statements in this affidavit, and in any attachments hereto, are true and correct to the best of my knowledge. I also certify that I have not withheld any information that would affect this affidavit unfavorably, if disclosed. I understand that any omission of facts or misrepresentation will result in my elimination from consideration for any Youth Services volunteer position within Rotary District 5130. I further certify that I understand that Rotary District 5130 intent is to deny a position to anyone convicted of a crime of violence or a crime against another person.

I hereby give my permission for Rotary District 5130 to investigate, verify and obtain information given in this affidavit, including searches of law enforcement and published records (including driving records and criminal background checks, through Livescan). I understand that this information will be used, in part, to determine my eligibility for a Youth Services volunteer position within Rotary District 5130. I also understand that as long as I remain a volunteer here, the criminal history records check may be repeated at any time. I understand that any information collected by Livescan will be held in the strictest confidence in a secure location as required by State and Federal legislation.

I waive any right to assert that such an investigation or request constitutes an invasion of my privacy. I recognize that such inquiries are in the interest of all persons involved in Youth Services programs within Rotary District 5130, and I fully consent to such investigations.

In my acceptance and participation in a Youth Services volunteer position within Rotary District 5130, I, to the full extent permitted by law, hereby release and agree to save, hold harmless and indemnify, all members, officers, directors, committee members and employees of the participating Rotary Clubs and Districts, and of Rotary International (“Indemnitees”), from any or all liability for any loss, property damage, personal injury or death, including any such liability which may arise out of the negligence of any of the Indemnitees, which may be suffered or claimed by me as a result of an investigation of my background in connection with this affidavit.

I further agree to conform to the rules, regulations, and policies of Rotary International, Rotary District 5130 and its affiliates, and understand that my service can be modified or terminated, with or without notice or cause, at any time, at the option of either a District 5130 Youth Services program or its affiliates, or at my option. I understand and agree that the 5130 Youth Services program or its affiliates may, in their sole discretion, decline to accept my application for volunteer services with or without cause.

I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE ABOVE AFFIDAVIT, WAIVER, CONSENT AND RELEASE, AND THAT I SIGN THIS FORM VOLUNTARILY.

Signature of Applicant	Please Print Name	Date
Interviewer	Please Print Name	Date
DAPC	Please Print Name	Date

<p><i>Please send completed Youth Service Volunteer Affidavit to the address at right</i></p>	<p>Rotary District 5130 Attn: District Abuse Prevention Coordinator 2230 Sunset Ridge McKinleyville, CA 95519</p>
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REQUIRED FOR	REQUIREMENT	ACTION
All Applicants	Youth Services Volunteer Affidavit	Submitted to Club or Program Counselor
All Applicants	Personal Interview	Conducted by Program Representative or Club Counselor
All Applicants	LiveScan Application	Results submitted to DSSO then reported to DAPC
All Applicants	Personal Reference check	Contacted by Counselor (This step is at the discretion of the Counselor for Rotarians who have been a member of the club for more than 2 years)
Host Families	Youth Exchange Home Visit (for host families)	Conducted by Youth Exchange Committee Member or Club Counselor

Once a Youth Services Volunteer Affidavit has been completed and given to the Program Representative or Club Counselor, that individual must determine whether the applicant is suitable people to be a volunteer (or Youth Exchange host family) based on the information provided.

If the pre-screening was acceptable, then the Youth Services Volunteer Affidavit is submitted to the DAPC and the applicant must submit a District 5130 Live Scan application at a location approved by the California Department of Justice, with the results being provided directly to the DSSO.

The DAPC reviews the Youth Services Volunteer Affidavit and the DSSO reviews the Security Assessment information provided by Live Scan. After the DSSO confirms that the applicant has cleared or not cleared the security check, he/she advises DAPC who in turn advises the Club Counselor as to whether the applicant(s) is/are deemed to be acceptable as a volunteer participating in District 5130's Youth Exchange Program.